

Director and Curator, Gordon Art Galleries  
Old Dominion University

Direct Link: <https://www.AcademicKeys.com/r?job=234327>

Downloaded On: May. 16, 2024 10:44am

Posted Apr. 8, 2024, set to expire Oct. 31, 2024

**Job Title** Director and Curator, Gordon Art Galleries  
**Department** DEAN A&L COMMONWEALTH ACC  
**Institution** Old Dominion University  
Norfolk, Virginia

**Date Posted** Apr. 8, 2024

**Application Deadline** Open until filled  
**Position Start Date** Available immediately

**Job Categories** Director/Manager

**Academic Field(s)** Art - General  
Art Administration

**Job Website** <https://jobs.odu.edu/postings/20690>

**Apply By Email**

**Job Description**

### Job Summary

The Director and Curator, Gordon Art Galleries will contribute to the university's strategic goals, helping to establish ODU as a comprehensive center for the arts, conceptualizing arts and humanities as crosscutting and integral to all disciplines. Develop and implement original folk, traditional, and self-taught exhibitions and programming, oversee and implement creative concepts, strategic vision, and branding for all rotating exhibitions, the university's permanent collection and related publications and Galleries staffing, and contribute curatorial efforts to the university's annual campus theme and public art initiatives.

### Minimum Qualifications

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- ***Master's degree in folklore, art history, museum studies, humanities, or related field.***
- Trained in museum standards and best practices and in project management and exhibition development and implementation; research, writing, and communication; Adobe Suite and Google Suite/MS Office; and art handling.
- Considerable knowledge of museum best practices in the display, handling and procurement of artwork.
- Considerable knowledge of federal and state laws related to areas of responsibility.
- Proficiency with collection/exhibition management software and with university data management, procurement, human resource and supervisory, creative, and communication systems.
- Some knowledge of ODU, Arts@ODU, and Gordon Art Galleries history and art collections.
- Excellent emotional intelligence skills, including the ability to adapt to unforeseen situations, influence key stakeholders, and negotiate to achieve a desired outcome.
- Excellent organization and time-management skills, including the ability to manage multiple simultaneous projects and conflicting time constraints.
- Positive public relations and customer service skills.
- Strong verbal and written communication skills, including active listening skills and strong public speaking skills.
- Strong interpersonal skills and the ability to establish and maintain collaborative working relationships with others contacted in the course of work.
- High degree of professionalism, close attention to detail, collegiality, and ability to meet deadlines.
- Considerable experience in museums or galleries and with museum standards and best practices; developing innovative projects, including technology-based and social-media savvy strategies; aesthetically advanced exhibition design; photography and editing; and staff supervision.

Ability to:

- develop and present exhibitions of folk, traditional, self-taught, and contemporary arts and related programming
- embrace the values of diversity, equity, and inclusion
- read, write, and speak English fluently
- lead others, supervise, motivate, and evaluate staff

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- maintain composure under stressful situations
- approach issues and problems with flexibility and unique approaches, with openness to different perspectives and a solution orientation
- maintain confidentiality of information
- work as part of a collaborative team, autonomously, and with diverse groups of individuals as needed
- engage in self-evaluation regarding leadership, performance, and professional growth
- represent the Galleries and Arts@ODU at professional meetings on campus and beyond
- execute other administrative duties as assigned by the Executive Director for the Arts

### **Preferred Qualifications**

- *PhD in folklore, art history, museum studies, humanities, or related field.*
- Considerable training in project-based research of museum collections; advocacy and implementation of museum standards and best practices for the care, handling, and display of works of art and historical objects.

### **Contact Information**

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

### **Contact**

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