

Metal Arts Part-Time Pool
San Francisco Community College District

Direct Link: <https://www.AcademicKeys.com/r?job=126925>

Downloaded On: Sep. 19, 2019 12:55am

Posted Jul. 31, 2019, set to expire Nov. 27, 2019

Job Title	Metal Arts Part-Time Pool
Department	N/A
Institution	San Francisco Community College District San Francisco, California
Date Posted	Jul. 31, 2019
Application Deadline	6/30/2020
Position Start Date	Available immediately
Job Categories	Lecturer/Instructor
Academic Field(s)	Design - Industrial Art/Design Art - General Fine Arts - General
Apply Online Here	https://apptrkr.com/1550460

Apply By Email

Job Description

Position Title: Metal Arts Part-Time Pool
Posting Type: Wide Distribution
Department: Art
Campus: Ocean Campus
Job Category: Faculty (Credit Program)

Salary (Applicant View):

Rate is set in accordance with the City College of San Francisco Faculty Salary Schedule for hourly assignments. Currently the rate upon entry is from \$85.23 to \$93.01 per hour depending upon placement.

Appointment Type: Faculty - Part-Time Pool

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Full Time/Part Time: Part Time

Position Description

The Art Department is one of City College of San Francisco's 59 departments and schedules over 65 credit courses each semester which are offered at 5 locations as well as in online and hybrid formats. Over 25 faculty members teach the disciplines of Art History, Ceramics, Chinese Brush Painting, Design, Drawing, Illustration, Metal Arts, Painting, Printmaking, Sculpture, and Watercolor.

This part-time pool requires the ability to instruct beginning to advanced levels of jewelry/metal arts and casting for metal arts using various technologies, materials and working approaches. Instruction will also include image based lectures that cover the historical and contemporary applications of metal arts nationally and globally. The courses can be scheduled as day, evening or weekend courses at the Ocean Campus, 50 Frida Kahlo Way, San Francisco. Instructors contribute to serving more than 1000 students who reflect the rich ethnic and racial diversity, and complex socioeconomic reality of the Bay Area, Art Department faculty and their curriculum support the transformative power of education and the responsibility to identify and serve the needs of our students.

Job Duties

1. Instruct students in all levels of Metal Arts, Jewelry, and Lost Wax Casting.
2. Conduct appropriate lectures and demonstrations as needed to instruct in the technology and art forms of Metals, Jewelry, and Lost Wax Casting.
3. Assign students various activities and projects in accordance with the appropriate class outline and design instructional materials, activities and assessments that promote student learning and achievement.
4. Perform duties associated with instructing and assessing student progress including, but not limited to census, grading, and student learning outcomes.
5. Maintain appropriate records in accordance with the needs of the Metals Arts area, the Art Department and the expectations of the college in general.
6. Demonstrate safe and proper use of machine and hand tools available for student use in the Metal Arts, Jewelry, and Casting studio classroom including the safe and proper use of the centrifugal casting machine.
7. Abide by and enforce college identified safety and hazardous materials protocols.
8. Supervise studio assistants in the maintenance and organization of the studio.
9. Coordinate with Metal Arts area faculty in ordering supplies such as sheet metal, casting grain, investment, waxes and also tools and equipment. Maintain vendor contacts, make orders, and follow up for vendor payment.
10. Routinely communicate with Metal Arts area faculty concerning maintenance of the studio classroom including equipment and work with CCSF Building and Grounds technicians when needed
11. Teach day, evening, and/or Saturday classes as required.

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12. Participate in departmental functions, such as committee work, faculty evaluations, staff meetings, gallery work, etc.

13. Perform other related duties as assigned by the supervisor.

Minimum Qualifications

1. Demonstrated knowledge, skills, and abilities to work with community college students with disabilities, various sexual orientations, and diverse academic, socioeconomic, cultural, and ethnic backgrounds (Required).

2. Master's in Fine Arts, Art, or Art History
OR

Bachelor's in any of the above

AND

Master's in humanities

OR the equivalent.

(NOTE: 'Master's in Fine Arts' as used here refers to any master's degree in the subject matter of fine arts, which is defined to include visual studio arts such as drawing, painting, sculpture, printmaking, ceramics, textiles, and metal and jewelry art; and also art education and art therapy. It does not refer to the "Master of Fine Arts" (MFA) degree when that degree is based on specialization in performing arts or dance, film, video, photography, creative writing or other non-plastic arts.)

[The degree major(s) posted on an applicant's transcript(s) must be exactly as listed above under the degree requirements. Otherwise applicant must claim education equivalency for the formal educational requirement. Applicants who are currently enrolled in Ph.D. programs that do not award a master's degree also need to claim education equivalency. The "Faculty Equivalency Application Form" is available on the left side margin. This form will be considered as part of the application materials and must be submitted on or before the filing deadline as indicated on this job posting.]

[If you have previously gone through the education equivalency for this same subject area from City College of San Francisco OR you have obtained the clarification of your "major" from the department chair/dean of the institution you attended in order to meet the minimum qualification for this job posting, you must submit a copy of the information. When attaching this document, please use the "Equivalency Application Form" link.]

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Desirable Qualifications

1. One or more years of successful teaching experience focused on beginning through advanced Metal Arts.
2. Demonstrated knowledge of and experience with a wide range of materials and techniques required for production in Metal Arts, including fabrication, lost wax casting, raising, and forging.
3. One or more years of successful maintenance of a metal arts teaching facility, its equipment, and purchasing of supplies.
4. Demonstrated ability to teach non art-majors.
5. Demonstrated ability to retain students and promote student success.
6. Demonstrated skills to teach large classes via group methods.
7. Demonstration of commitment to current professional involvement in the field of Metal Arts/Jewelry
8. Demonstrated ability to work professionally in a team environment on departmental projects.

Application Procedure

To apply for this posting, start by completing an online Faculty Position Application Form at [\[url=https://apptrkr.com/get_redirect.php?id=1550460&targetURL=http://jobs.ccsf.edu\]](https://apptrkr.com/get_redirect.php?id=1550460&targetURL=http://jobs.ccsf.edu)<http://jobs.ccsf.edu>.

To be considered a candidate for this posting, the following materials must be submitted and received by the Human Resources Department on or before 11:59 p.m. of the posting filing deadline.

Substitution of required document(s) is not permitted.

Applicant: Please do not send any application materials to the Department Chair. Human Resources Department is not responsible for any documents addressed and/or sent to the Department Chair.

1. A detailed letter expressing interest in the position, indicating specifically how the applicant meets the minimum qualifications. In addition, the letter should include how the applicant fulfills as many as possible, of the desirable qualifications. Minimum and desirable qualifications are listed in this posting. The letter should also address the applicant's background and skills in the areas stated under Job Duties.
2. A current resume summarizing educational background, teaching experience, and related work experience.
3. A City College of San Francisco Electronic Faculty Position Application completed in full and applied to this specific posting online. The statement "See Resume" is not acceptable.
4. List 3 current professional references, working relationship within the last two years, who can speak to the candidate's ability to teach the subject in the community college setting. References must include the current address, phone number and email as well as state the relationship to the candidate (e.g., department chair, supervisor, etc).
5. Copies of transcripts verifying the degrees and majors as listed on applicant's CCSF Application Form; official transcripts and actual verification of work experience will be required at a later date.

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[NOTE: Degrees and majors must be posted on transcripts to be considered in the application process. Foreign degree(s) must be evaluated before an application can be processed. Foreign Degree Evaluation sources information is located on the left side margin.]

6. Diversity Statement: Separate from your letter of interest, submit a concise response using only one page to discuss how your course content and teaching methods meet the needs of culturally and academically diverse learners. List classes or professional development activities you have participated in that directly relate to working with diverse student populations. (Note: Substitution of "diversity statement" with a "teaching philosophy" document will be automatically disqualified.)

7. Submit twenty images of your current work and twenty images of student work done under your supervision in JPEG format on a USB flash drive only. If USB flash drive is to be returned, please enclose a self-addressed/stamped envelope.

Mail to:

City College of San Francisco
50 Frida Kahlo Way, San Francisco, CA, 94112

Attn: Human Resources Department Academic Unit- Conlan Hall 107
Metal Arts Instructor Job Posting # AC00047P

All other required application materials may be submitted electronically. Do not submit any materials not specifically requested in this posting.

Applicants bear the sole responsibility for ensuring that all application materials are complete when submitted and are received by the Human Resources Department by 11:59 p.m. on the posting filing deadline.

Postmarks will not be honored. Emails are not acceptable. Incomplete application packages will not be considered. All application materials become the property of the City College of San Francisco, and will not be returned. Application files for this posting will not be considered for other postings.

For additional assistance, please call Human Resources Department at (415) 452-7660.

ADA Statement

Applicants who require a reasonable accommodation to participate in this hiring process should contact the Title 5/EEO/ADA Compliance Officer at 415/452-5053 to make the necessary arrangements. Please be aware that verification of a covered disability under the ADA may be required.

Selection Procedure/Conditions of Employment

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Applicants who meet all minimum qualifications and have all required application documents in the CCSF Human Resources Department on or before the filing deadline will be included in the initial review processes to be conducted by the Search Committee. A reasonable number of applicants who are judged by the Committee as best matching the requirements of the position will be invited for a personal interview with the Search Committee. Invited applicants attending the interview will be at their own expense.

Length of service with City College of San Francisco as an academic employee may be taken into consideration in the College's evaluation of applicants.

Employees must satisfy all the pre-employment requirements for a CCSF Release to Work Authorization Certificate prior to appointment which include, but are not limited to, tuberculosis clearance (EC 87408.6), fingerprinting processing, and verification of their legal right to work in the United States.

City College of San Francisco reserves the right at its sole discretion to modify or to rescind this job posting at any time without prior notice.

EEO Statement

It is the policy of the City College of San Francisco to provide all persons with equal employment and educational opportunities regardless of race, color, ancestry, national origin, ethnic group identification, religion, age, gender, marital status, domestic partner status, sexual orientation, disability or AIDS/HIV status, medical conditions, gender identity, or status as a Vietnam-Era veteran. These categories specifically include status as a lesbian, gay, bisexual, transgender, or questioning person in any District program or activity. For further information, contact Title 5/EEO/ADA Office (415) 452-5053.

Posting Number: AC00047P

Job Open Date: 06/14/2019

Job Close Date: 06/30/2020

Open Until Filled: No

Contact: Anna Asebedo, Art Department Chair

Contact Phone/Extension: 415-239-3252

Contact Email:

[url=https://apptrkr.com/get_redirect.php?id=1550460&targetURL=mailto:aasebedo@ccsf.edu]aasebedo@ccsf.edu

Special Instructions to Applicant

The first round of screening and interview will commence on October 11, 2019 for those who have submitted and completed application materials.

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City College of San Francisco will accept applications with all required supporting documentation at any time until June 30, 2020. Screening and interviews can be conducted at any point in time as the department desires; a part-time hiring pool or pools will be developed and be in effect for a one-year period from which temporary appointments will be made on an as-needed basis.

For more information and to apply, visit:

[url=<https://apptrkr.com/1550460>]<https://jobs.ccsf.edu/postings/4088>

[img]

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

N/A

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