

Performing Arts Production Manager  
University of North Carolina, Charlotte

Direct Link: <https://www.AcademicKeys.com/r?job=127043>

Downloaded On: Sep. 16, 2019 12:22am

Posted Aug. 1, 2019, set to expire Dec. 3, 2019

<b>Job Title</b>	Performing Arts Production Manager
<b>Department</b>	Performing Arts Services <a href="https://coaa.uncc.edu">https://coaa.uncc.edu</a>
<b>Institution</b>	University of North Carolina, Charlotte Charlotte, North Carolina
<b>Date Posted</b>	Aug. 1, 2019
<b>Application Deadline</b>	until filled
<b>Position Start Date</b>	Jan. 2, 2020
<b>Job Categories</b>	Director/Manager Lecturer/Instructor
<b>Academic Field(s)</b>	Drama/Theater/Theater Education Art Administration
<b>Job Website</b>	<a href="https://jobs.uncc.edu">https://jobs.uncc.edu</a>
<b>Apply Online Here</b>	<a href="https://jobs.uncc.edu">https://jobs.uncc.edu</a>
<b>Apply By Email</b>	

**Job Description**

EPA FACULTY LECTURER (12 Month): PRODUCTION MANAGER  
COLLEGE OF ARTS + ARCHITECTURE  
THE UNIVERSITY OF NORTH CAROLINA AT CHARLOTTE

FACULTY LECTURER, three-year renewable contract, 12-month appointment beginning January 2, 2020. Position resides within the College of Arts + Architecture's Performing Arts Services and reports to the Associate Dean for Performing Arts.

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The Production Manager oversees all productions and performance spaces in the College of Arts + Architecture. This includes working with the Associate Dean for Performing Arts and Chairs of the Departments of Dance, Music and Theatre to develop and maintain a master calendar and production schedule (planning is typically done on a two-year cycle); scheduling and running production meetings as needed; managing all production schedules with regard to labor, space and budgets; managing the production shops and production personnel (students, staff, student workers and part-time employees) and (with the faculty Stage Manager), select and supervise running crews for both academic and rental events.

The Production Manager is expected to provide robust and strategic leadership in a manner that will contribute to collegial and collaborative initiatives in support of a culturally diverse, interdisciplinary environment that embraces students, staff, faculty, and administrators.

### Qualifications:

This position requires a degree in theatre management and/or 3-5 years of experience in stage or production management. Primary consideration will be given to candidates with an M.F.A. in performance management or production. Experience with dance, music and theatre in an educational setting and a demonstrated understanding of the relationship between design and production is preferred.

This position requires strong written and oral communication skills and the ability to manage multiple projects concurrently. A demonstrated ability to interact effectively with a wide and culturally diverse range of students, faculty, and staff is essential. An articulated, supported approach to diversity should be included in the cover letter addressing, "What assets do you bring to serving a diverse student population at an "urban research" campus?" The Production Manager must have the ability to manage relationships across multiple disciplines with varying degrees of experience and knowledge, as well as the ability to foster and maintain positive, professional working relationships.

Additional qualifications include a demonstrated understanding of industry standard production processes and scheduling practices, including but not limited to working knowledge of all production department needs and responsibilities, as well as a strong understanding of the relationship between design and production.

### Application Schedule & Requirements:

Position begins January 2, 2020. Screening of applicants begins September 25, 2019 and continues until the position is filled.



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Applicants must apply electronically at <https://jobs.uncc.edu>. Faculty Job #005079

Mailing Address: Ben Stickels, Chair, Search Committee  
College of Arts + Architecture  
Robinson Hall  
9201 University City Boulevard  
Charlotte, North Carolina 28223-0001  
Inquiries: Please direct any inquiries to [ladams45@uncc.edu](mailto:ladams45@uncc.edu).

### **EEO/AA Policy**

UNC Charlotte strives to create an academic climate in which the dignity of all individuals is respected and maintained. Therefore, we celebrate diversity that includes, but is not limited to ability/disability, age, culture, ethnicity, gender, language, race, religion, sexual orientation, and socio-economic status. AA/EOE. For more information, see <http://www.coa.uncc.edu>

### **Contact Information**

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

**Contact**     Dean Adams  
Performing Arts Services  
University of North Carolina, Charlotte  
9201 University City Blvd  
Charlotte, NC 28223