

Ceramics Specialist (6102C) 23943
University of California, Berkeley

Direct Link: <https://www.AcademicKeys.com/r?job=167172>

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Posted Sep. 14, 2021, set to expire Jan. 12, 2022

Job Title	Ceramics Specialist (6102C) 23943
Department	
Institution	University of California, Berkeley Berkeley, California
Date Posted	Sep. 14, 2021
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Professional Staff
Academic Field(s)	Fine Arts - General Art History Art - Ceramics
Apply Online Here	https://apptrkr.com/2496355

Apply By Email

Job Description

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About Berkeley

At the University of California, Berkeley, we are committed to creating a community that fosters equity of experience and opportunity, and ensures that students, faculty, and staff of all backgrounds feel safe, welcome and included. Our culture of openness, freedom and belonging make it a special place for students, faculty and staff.

The University of California, Berkeley, is one of the world's leading institutions of higher education, distinguished by its combination of internationally recognized academic and research excellence; the transformative opportunity it provides to a large and diverse student body; its public mission and commitment to equity and social justice; and its roots in the California experience, animated by such

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values as innovation, questioning the status quo, and respect for the environment and nature. Since its founding in 1868, Berkeley has fueled a perpetual renaissance, generating unparalleled intellectual, economic and social value in California, the United States and the world.

We are looking for equity-minded applicants who represent the full diversity of California and who demonstrate a sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds present in our community. When you join the team at Berkeley, you can expect to be part of an inclusive, innovative and equity-focused community that approaches higher education as a matter of social justice that requires broad collaboration among faculty, staff, students and community partners. In deciding whether to apply for a position at Berkeley, you are strongly encouraged to consider whether your values align with our [\[url=https://apptrkr.com/get_redirect.php?id=2496355&targetURL=https://strategicplan.berkeley.edu/guiding-values-and-principles/\]](https://apptrkr.com/get_redirect.php?id=2496355&targetURL=https://strategicplan.berkeley.edu/guiding-values-and-principles/)Guiding Values and Principles, our [\[url=https://apptrkr.com/get_redirect.php?id=2496355&targetURL=https://diversity.berkeley.edu/principles-community\]](https://apptrkr.com/get_redirect.php?id=2496355&targetURL=https://diversity.berkeley.edu/principles-community)Principles of Community, and [\[url=https://apptrkr.com/get_redirect.php?id=2496355&targetURL=https://strategicplan.berkeley.edu/jour Strategic Plan](https://apptrkr.com/get_redirect.php?id=2496355&targetURL=https://strategicplan.berkeley.edu/jour-Strategic-Plan)[\[url=https://apptrkr.com/get_redirect.php?id=2496355&targetURL=https://strategicplan.berkeley.edu\]](https://apptrkr.com/get_redirect.php?id=2496355&targetURL=https://strategicplan.berkeley.edu).

Departmental Overview

The ASUC Student Union

The ASUC Student Union provides high quality services and programs that foster experiential learning opportunities, enhance the student experience, and ensure a sustainable organization. The Berkeley Art Studio is a unit of Marketing & Creative Programs in the ASUC Student Union. The Studio has a rich history of providing quality art instruction for UC Berkeley students as well as the larger East Bay community.

The Berkeley Art Studio Ceramics Specialist

The Berkeley Art Studio Ceramics Specialist is responsible for maintaining a safe and friendly ceramic studio environment for members to learn and express their creativity. The Ceramics Specialist is both an instructor of ceramics, pottery, and sculpture, as well as a technician. The Ceramics Specialist leads three to four weekly classes for our members. The Ceramics Specialist is responsible for processing all ceramic artwork produced by our members. This includes loading and unloading kilns, maintaining glazes and other chemicals, recycling clay for resale, maintaining all ceramics studio equipment within means, etc. The Ceramics Specialist works with the Studio Manager, other Ceramics

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Specialist, and other Ceramics Instructors on classroom delivery of materials, member satisfaction, and health and safety procedures.

The Ceramics Specialist is the first line of health and safety maintenance within the Studio. The Ceramics Specialist will be trained in first aid and emergency care as necessary, and responds to user/customer needs. In addition to the above, the Ceramics Specialist works with the Studio Manager on training student staff on the proper care and maintenance of the ceramics studio.

Application Review Date

The First Review Date for this job is: September 27, 2021

Responsibilities

CERAMICS INSTRUCTION

- * Instructs ceramics program participants in groups three to four times per week for 40 weeks per year.
- * Maintains a supportive environment for program participants and facilitates involvement.
- * Interacts with program participants in a positive manner.
- * Develops knowledge of teaching methods, techniques and skills through continuing education.
- * Works with Studio Manager on developing class schedules, syllabus, and workshops.
- * Assists in activity instruction to program participants, individually or in groups.
- * Teaches studio members the ceramic arts.

CERAMICS TECHNICIAN

- * Maintains a clean and safe ceramic studio, by learning, following and disseminating up-to-date environmental health and safety protocol.
- * Loads, sets, and unload kilns, ensuring that student works are fired in a timely manner.
- * Monitor and mix glazes and chemicals, adjust and maintain equipment, and make minor repairs.
- * Observes and enforces all safety and general rules of the Art Studio, ensuring members are working properly within the Studio.
- * Offer technical and aesthetic assistance to users in order to enhance users' skills.
- * Works with Studio Manager, other Ceramics Specialist, and Instructor on developing schedule for technical needs and session coverage.
- * Works with Studio Manager training Student Staff on proper care and maintenance of the ceramics studio.

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CUSTOMER SERVICE

- * Handle cash register as needed.
- * Answer phones, check and return voicemails, and assists with Art Studio's email inquiries as needed.
- * Assists in recruiting qualified Ceramics Specialists and Instructors as needed
- * Register students for classes and membership as needed.
- * Assist with inventory, purchasing, and updating ceramics manual and files.
- * Interacts with recreational program participants in a positive manner.
- * Assist members/customer service in the studio.

DEPARTMENTAL ACTIVITIES

- * Participates in ASUC Student Union All-Staff meetings as scheduled.
 - * Attends special events held by the Art Studio and ASUC Student Union when required.
 - * Assists on special event days such as CalDay, Student Union Open House, etc. as needed by the Art Studio or ASUC Student Union.
 - * Assists the Studio Manager and Director of Marketing & Creative on special projects as requested.
- Develops knowledge of teaching methods, techniques and skills through continuing education.

Required Qualifications

- * Knowledge of Art program activity practices and procedures in ceramics practice, technology and history.
- * At least 2 years previous experience in an art-learning environment required.
- * At least 2 years ceramics teaching experience required.
- * Requires verbal and written communication in the English language, active listening, dynamic flexibility.
- * Previous experience working with age level specific to an activity, specifically adults in a ceramics studio setting, is preferred.
- * Able to exercise sound judgment and employ reasoning skills.
- * Client service minded, entrepreneurial spirit and creative thinking.
- * Basic Computer knowledge.
- * Knowledge of ceramics studio policies and procedures.
- * Physical skill in ceramics practice. May work in youth camps, fitness, and outdoor programs.
- * Ability to lift and carry heavy materials a minimum of 30lbs.

EDUCATION/TRAINING

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- * Certification to instruct in the applicable recreational sports program or equivalent experience preferred.
- * Ability and interest in helping others learn art skills.
- * Bachelor's degree in fine art required and/or equivalent years experience/training.

Preferred Qualifications

- * Bachelors or Masters Degree in ceramics.
- * Standard First Aid Training Certification.
- * Red Cross CPR certification.

Salary & Benefits

Salary is commensurate with experience. Hourly rate is \$28.95 - \$32.29/hour. For information on the comprehensive benefits package offered by the University visit:

[url=https://apptrkr.com/get_redirect.php?id=2496355&targetURL=https://ucnet.universityofcalifornia.edu/compensation-and-benefits/index.html]https://ucnet.universityofcalifornia.edu/compensation-and-benefits/index.html

How to Apply

Please submit your cover letter and resume as a single attachment when applying.

Other Information

This is a part-time (60%) career position which is governed by the terms and conditions in the agreement for the Technical Unit (TX) between the University of California and the University Professional and Technical Employees (UPTA). The current bargaining agreement manual can be found at:

[url=https://apptrkr.com/get_redirect.php?id=2496355&targetURL=http://ucnet.universityofcalifornia.edu/labor/bargaining-units/tx/index.html]http://ucnet.universityofcalifornia.edu/labor/bargaining-units/tx/index.html

Conviction History Background

This is a designated position requiring fingerprinting and a background check due to the nature of the job responsibilities. Berkeley does hire people with conviction histories and reviews information received in the context of the job responsibilities. The University reserves the right to make employment contingent upon successful completion of the background check.

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Equal Employment Opportunity

The University of California is an Equal Opportunity/Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or protected veteran status. For more information about your rights as an applicant see:

[url=https://apptrkr.com/get_redirect.php?id=2496355&targetURL=https://www.eeoc.gov/sites/default/files/mig

For the complete University of California nondiscrimination and affirmative action policy see:

[url=https://apptrkr.com/get_redirect.php?id=2496355&targetURL=http://policy.ucop.edu/doc/4000376/Nondis

To apply, visit

[url=https://apptrkr.com/2496355]https://careerspub.universityofcalifornia.edu/psp/ucb/EMPLOYEE/HRMS/c/H

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

N/A

University of California, Berkeley

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