

Director and Curator, Gordon Art Galleries
Old Dominion University

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Posted Mar. 7, 2024, set to expire Oct. 31, 2024

Job Title	Director and Curator, Gordon Art Galleries
Department	DEAN A&L COMMONWEALTH ACC
Institution	Old Dominion University Norfolk, Virginia
Date Posted	Mar. 7, 2024
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Director/Manager
Academic Field(s)	Art Administration
Job Website	https://jobs.odu.edu/postings/20455
Apply By Email	
Job Description	

Minimum Qualifications

- ***Master's degree in folklore, art history, museum studies, humanities, or related field.***
- Trained in museum standards and best practices and in project management and exhibition development and implementation; research, writing, and communication; Adobe Suite and Google Suite/MS Office; and art handling.
- Considerable knowledge of museum best practices in the display, handling and procurement of artwork.
- Considerable knowledge of federal and state laws related to areas of responsibility.
- Proficiency with collection/exhibition management software and with university data management, procurement, human resource and supervisory, creative, and communication systems.
- Some knowledge of ODU, Arts@ODU, and Gordon Art Galleries history and art collections.

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- Excellent emotional intelligence skills, including the ability to adapt to unforeseen situations, influence key stakeholders, and negotiate to achieve a desired outcome.
- Excellent organization and time-management skills, including the ability to manage multiple simultaneous projects and conflicting time constraints.
- Positive public relations and customer service skills.
- Strong verbal and written communication skills, including active listening skills and strong public speaking skills.
- Strong interpersonal skills and the ability to establish and maintain collaborative working relationships with others contacted in the course of work.
- High degree of professionalism, close attention to detail, collegiality, and ability to meet deadlines.
- Considerable experience in museums or galleries and with museum standards and best practices; developing innovative projects, including technology-based and social-media savvy strategies; aesthetically advanced exhibition design; photography and editing; and staff supervision.

Ability to:

- develop and present exhibitions of folk, traditional, self-taught, and contemporary arts and related programming
- embrace the values of diversity, equity, and inclusion
- read, write, and speak English fluently
- lead others, supervise, motivate, and evaluate staff
- maintain composure under stressful situations
- approach issues and problems with flexibility and unique approaches, with openness to different perspectives and a solution orientation
- maintain confidentiality of information
- work as part of a collaborative team, autonomously, and with diverse groups of individuals as needed
- engage in self-evaluation regarding leadership, performance, and professional growth

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- represent the Galleries and Arts@ODU at professional meetings on campus and beyond
- execute other administrative duties as assigned by the Executive Director for the Arts

Preferred Qualifications

- *PhD in folklore, art history, museum studies, humanities, or related field.*
- Considerable training in project-based research of museum collections; advocacy and implementation of museum standards and best practices for the care, handling, and display of works of art and historical objects.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact