

College Laboratory Technician - Theatre
LaGuardia Community College

Direct Link: <https://www.AcademicKeys.com/r?job=254002>

Downloaded On: Jun. 6, 2025 2:02pm

Posted Mar. 5, 2025, set to expire Jul. 5, 2025

Job Title College Laboratory Technician - Theatre
Department Humanities Department
Institution LaGuardia Community College
Queens , New York

Date Posted Mar. 5, 2025

Application Deadline Open until filled
Position Start Date Available immediately

Job Categories Faculty Associate

Academic Field(s) Drama/Theater/Theater Education

Apply Online Here <http://www.cuny.edu>

Apply By Email

Job Description

Job Title:College Laboratory Technician - Theatre

Job ID:29847

Location:LaGuardia Community College

Full/Part Time:Full-Time

Regular/Temporary:Regular

GENERAL DUTIES

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- Performs highly-skilled laboratory functions and other technical duties in support of coursework.
- Sets up, maintains, and organizes student laboratories
- Assists students with setting up experiments and other learning exercises, and with the use of equipment and materials
- Maintains appropriate safety and hygiene standards
- Maintains required documentation related to laboratory activities
- Manages equipment and materials inventories.

Job Title Name: College Laboratory Technician

CONTRACT TITLE

College Laboratory Technician

FLSA

Non-exempt

CAMPUS SPECIFIC INFORMATION

Founded in 1971 in Long Island City, Queens, LaGuardia Community College is one of seven community colleges of the City University of New York/CUNY. LaGuardia offers more

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than sixty associate degree and certificate programs, as well as dozens of workforce training, ESOL, GED, and pre-college programs. In 2023, LaGuardia served approximately 25,000 students. More than one-third of our degree-seeking students were born outside of the United States, coming to LaGuardia from 136 countries and speaking forty-three heritage languages. More than half are first-generation college students. Sixty-nine percent live in Queens; the rest live in Brooklyn and beyond. Approximately two-thirds of our degree students receive financial aid. Since forty-five percent of them identify as Hispanic, the US Department of Education has designated LaGuardia a Hispanic-Serving Institution. Please visit www.laguardia.edu to learn more.

Reporting to the Chair of the Humanities Department, the College Laboratory Technician in Theater will be responsible, but not limited to, the following duties:

- Perform the role of production manager and production stage manager for Theatre Program productions;
- Perform technical duties in support of coursework for on-campus theatre courses including Stagecraft, Theatre Production Workshop, Acting I & II, Directing or the Stage, and Introduction to Design for Theatre;
- Assist students with the use of theatrical equipment and shop materials;
- Set-up, maintain, and organize Theatre Program spaces including the Blackbox (a shared space only used 50% of the time), prop room, and control booth;
- Maintain appropriate safety standards;
- Manage the purchase, inventory and maintenance of equipment and materials for productions and classes.

MINIMUM QUALIFICATIONS

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High School Diploma with a minimum of four years' related experience. Additional education may be used to meet the experience requirement: an Associate degree may be substituted for two years experience, and a Bachelor's degree may be substituted for four years experience.

OTHER QUALIFICATIONS

- Minimum of two years' experience in production management and/or stage management
- Proficient in computer programs: Microsoft Office suite
- Excellent interpersonal, communication, and organizational skills; the ability to work collaboratively with various departments and external partners.
- Evidence of continued, appropriate professional development
- Flexible work hours required.

COMPENSATION

\$47,509 - \$69,517

Salary commensurate with education and experience.

CUNY's benefits contribute significantly to total compensation, supporting health and wellness, financial well-being, and professional development. We offer a range of health plans, competitive retirement/pension benefits and savings plans, tuition waivers for CUNY graduate study and generous paid time off. Our staff also benefits from the extensive academic, arts, and athletic programs on our campuses and the opportunity to participate in a lively, diverse academic community in one of the greatest cities in the world.

BENEFITS

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CUNY offers a comprehensive benefits package to employees and eligible dependents based on job title and classification. Employees are also offered pension and Tax-Deferred Savings Plans. Part-time employees must meet a weekly or semester work hour criteria to be eligible for health benefits. Health benefits are also extended to retirees who meet the eligibility criteria.

HOW TO APPLY

Visit www.cuny.edu, access the employment page, log in or create a new user account, and search for this vacancy using the Job ID or Title. Select "Apply Now" and provide the requested information.

Candidates should provide a resume and cover letter.

CLOSING DATE

4/2/2025

JOB SEARCH CATEGORY

CUNY Job Posting: Support Staff

EQUAL EMPLOYMENT OPPORTUNITY

CUNY encourages people with disabilities, minorities, veterans and women to apply. At CUNY, Italian Americans are also included among our protected groups. Applicants and employees will not be discriminated against on the basis of any legally protected category, including sexual orientation or gender identity. EEO/AA/Vet/Disability Employer.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

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